

Overseas Student Deferment, Suspension and Cancellation

Policy Name	Overseas Student Deferment, Suspension and Cancellation
Constructed /Reviewed by	Executive/Board
Review	Last Review: March 2023 Next Review: March 2025

Yarra Valley Grammar (**the School**), in accordance with ESOS Act and Standard 9 of the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (**National Code**), implements this policy and procedure to assess, approve and record maintenance of deferment, suspension or cancellation of study of an overseas student. All reasons relating to deferment or suspension will be documented and kept on file.

Communicating with families about changes in enrolment status

All communication regarding changes to enrolment status will be made directly with students and parents as per the contact details being provided to the School. It is the responsibility of the parents to keep the School informed of their current contact details as required by the visa conditions of the student visa.

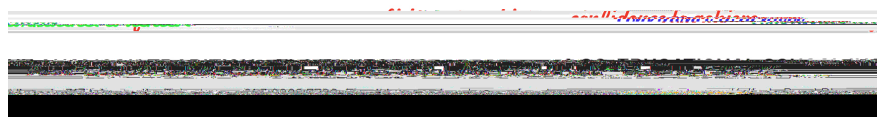
for the School in such matter. The School will not act on any decision affecting the student's enrolment that is not made by the parents. As part of any assessment of a request to defer or temporarily suspend studies, the impact of the request on the student's ability to complete their intended course of study in accordance with their CoE/s and student visa will be considered. Any implications will be communicated to students.

Student Initiated Changes in Enrolment

Deferment of commencement of study requested by student

The School may defer a student's enrolment on the grounds of compassionate or compelling circumstances. Compassionate or compelling circumstances are generally those beyond the control of the overseas student and which have an impact upon the overseas student's course progress or wellbeing. These circumstances may include, but are not limited to, the following circumstances:

serious illness or injury, where a medical certificate states that the overseas student





has engaged or threatened to engage in behavior that is reasonably believed to endanger



The use of extenuating circumstances by the School to suspend or cancel a student's enrolment prior to the completion of any complaints and appeals process will be supported by appropriate evidence. The final decision for evaluating extenuating circumstances lies with the Principal

Should the student or their parents not appeal the decision within 20 working days of being informed of the decision and their right to appeal, the parents and student will be asked to accept an offer with an alternative education provider or for the student's parents to advise of intentions for their child to return to the school.

